



Robert Moser, MD, Secretary

Department of Health & Environment

Sam Brownback, Governor

November 2, 2011

Cheryl Sullenger
P.O. Box 781045
Wichita, Kansas 67278

RE: Open Records Request

Dear Ms. Sullenger:

This letter and the accompanying documents are in response to your request for documents under the Kansas Open Records Act.

Files of the Lorne Phillips, state registrar during the time period in question, and those of Greg Crawford, program manager, were examined. The files would have contained documents, meeting notes, minutes, fax transmissions reduced to writing. Hard copies of e-mails were also examined. There are no known records of phone calls, audio recordings and video recordings in existence. We are still in the process of reviewing archived e-mails, and will send any pertinent documents to you.

Below are specific responses to each request made of KDHE.

1. Written policy governing the routine destruction of Termination of Pregnancy Report Forms maintained by the KDHE.

The record retention directive may be found at the following web-page:

http://www.kshs.org/recmgmt/retention_schedule_entries/search/agency:/agencyname:/subagency:/keyword:/kar:/id:0686-264/submit:SEARCH/searchtype:state

A print-out of this policy accompanies this letter.

2. Copies of all documents, meeting notes, written minutes, phone calls, e-mails, fax transmissions, audio recordings, video recordings or any other kind of documentation and/or communication related to interactions between KDHE employees and/or representatives and representatives of Planned Parenthood of Kansas and Mid-Missouri from May 26, 2004, through December 31, 2005.

Documents found are enclosed.

3. Copies of all documents, meeting notes, written minutes, phone calls, e-mails, fax transmissions, audio recordings, video recordings or any other kind of documentation and/or communication related to interactions between KDHE employees and/or representatives and representatives and/or employees of the Governor of the State of Kansas from May 26, 2004, through December 31, 2005, related to

**KANSAS DEPARTMENT OF
HEALTH AND ENVIRONMENT**

Ms. Cheryl Sullenger

November 2, 2011

Page 2

Termination of Pregnancy Reports submitted by Planned Parenthood of Kansas and Mid-Missouri and Women's Health Care Services.

No such documents were found.

4. Copies of all documents or any other kind of communications or notes that approve and/or direct the destruction of 2003 Termination of Pregnancy Reports submitted to the KDHE by Planned Parenthood of Kansas and Mid-Missouri.

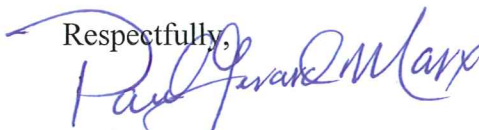
A review of files produced no such document or communication.

5. Copies of all documents or any other kind of communications or notes that approve and/or direct the retention of 2003 Termination of Pregnancy Reports submitted to the KDHE by Women's Health Care Services.

A review of files produced no such document or communication.

Should you have further questions regarding these documents, I will be please to attempt to address them.

Respectfully,



Paul Gerard Marx
Associate Chief Counsel
Health Legal Group
KDHE, Office of Legal Services

Enc.

C: Timothy E. Keck, Esq., Deputy Chief Counsel, KDHE
Miranda Steele, KDHE

Kansas Records Retention Schedules

Results of Query:

Search Type: State Records
Series ID: 0686-264

Page 1 of 1 showing 1 records of 1 total, starting on record 1

Agency Number: 264-005
Department of Health and Environment
Center for Health & Environmental Statistics
Office of Health Care Information

SERIES ID	0686-264
TITLE	Induced Termination of Pregnancy Report
DESCRIPTION	Report compiled by the provider facilities and submitted to the Secretary of Health and Environment relating to the number of induced termination of pregnancies performed as required by KSA 65-445.
RETENTION	See Comments
COMMENTS	Retain hard copy 1 year after current report year, then destroy. Retain raw computer data until no longer useful, then delete.
DISPOSITION	See Comments
RESTRICTIONS	KSA 45-221(a)(3) & 65-436
APPROVED	1997-07-10
K.A.R. NUMBER	53-2-112

[New Search](#)

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Greg Crawford/Kdhe
08/11/2005 08:11 AM

To "Kostas, Sheila" <Sheila.Kostas@ppkm.org>
cc
bcc
Subject Re: TOP Information Request - PPKM

You will be receiving another e-mail with an attached Excel file containing the information you requested. The password will be kostas811. If you have any questions, please give me a call.

Greg Crawford, Chief, Vital Statistics Data Analysis
KDHE Center for Health & Environmental Statistics
785-296-1531 (F) 785-368-7118
<http://www.kdhe.state.ks.us/ches/>
<http://kic.kdhe.state.ks.us/kic/>

The information transmitted by this e-mail is intended only for the addressee and may contain confidential and/or privileged material. Any interception, review, retransmission, dissemination, or other use of, or taking of any action upon this information by persons or entities other than the intended recipient is prohibited by law and may subject them to criminal or civil liability. If you received this communication in error, please contact us immediately at 785-291-3445, and delete the communication from any computer or network system.

"Kostas, Sheila" <Sheila.Kostas@ppkm.org>



"Kostas, Sheila"
<Sheila.Kostas@ppkm.org>
08/10/2005 04:32 PM

To <gcrawfor@kdhe.state.ks.us>
cc
Subject TOP Information Request - PPKM

Greg,

I need the following information for AB services provided by PPKM (at the Comprehensive Health and Lawrence clinics) for each of the years 2000, 2001, 2002, 2003 & 2004. I believe the Lawrence clinic should only have data for 2004. Please contact me at 913.312.5100 x246 if you have questions.

of abortions by procedure with a breakdown for age, race & ethnicity

Thanks, Sheila

Sheila Kostas
Public Affairs Coordinator
Planned Parenthood of Kansas and Mid-Missouri
4401 W. 109th St., Ste. 200
Overland Park, KS 66211
Phone - 913.312.5100 x246
Email - sheila.kostas@ppkm.org

The mission of Planned Parenthood of Kansas and Mid-Missouri is:

To ensure that every individual has the knowledge, opportunity and freedom to make informed, private decisions about reproductive and sexual health.

Data Request Summary (Greg Crawford)

8495

A Source of Request	<i>non profit assn.</i>	F Time spent	<i>1.0</i>
B Type of Data Requested	<i>abortion</i>	G How Received	<i>Email</i>
C Geographic Level	<i>other: providers</i>	H Outcome of Request	<i>File</i>
D Years Requested	<i>2000 - 2004</i>	I How Request Shipped	<i>Email</i>
E Data/Info Source	<i>Special Run</i>	J How Info Provided	<i>File</i>

Greg Crawford, Chief, Vital Statistics Data Analysis
KDHE Center for Health & Environmental Statistics
785-296-1531 (F) 785-368-7118
<http://www.kdhe.state.ks.us/ches/>
<http://kic.kdhe.state.ks.us/kic/>

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"Kostas, Sheila" <Sheila.Kostas@ppkm.org>



"Kostas, Sheila"
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Sheila Kostas
Public Affairs Coordinator
Planned Parenthood of Kansas and Mid-Missouri
4401 W. 109th St., Ste. 200
Overland Park, KS 66211
Phone - 913.312.5100 x246
Email - sheila.kostas@ppkm.org

The mission of Planned Parenthood of Kansas and Mid-Missouri is:

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Office of Health Care Information Data Request Form

Find Track # Staff ID: Section Kind of Request GROUP DELETE ? ☐

Tracking Number: nd Sequence # Request Received Date Validation Possible? ☐ Yes ☐ No
 Sequence Number: Other Due Date
 Purpose of Request Date Request Completed Inactive or Withdrawn Request ☐

Total Charges Am't. Waived \$0.00 Amount Due Invoice Number

Contact Information

AGENCY Planned Parenthood
 TITLE [No Periods]
 FIRST NAME
 LAST NAME
 STREET1
 STREET2
 CITY
 STATE
 ZIP 5 ZIP 4
 PHONE PH EXT
 FAX
 EMAIL

Billing Information

AGENCY
 TITLE [No Periods]
 FIRST NAME
 LAST NAME
 STREET1
 STREET2
 CITY
 STATE
 ZIP 5 ZIP 4
 PHONE PH EXT
 FAX
 EMAIL

A. Source of Request Business
 List Other for #18:

B. Type of Data Requested

1 Abortion 3
 2 4
 List Other for #23:

E. Data/Information Sources

1 Prepared, published tables 3
 2 4
 If National, List:
 If Other, List:

8. Health Work Force

F. Time spent in hour 0.5 i.e., 15 minutes = .25 hours
 1 hour 15 minutes = 1.25

G. How Request was Received: Phone
 If Other, List:

C. Geographic Level Requested:

1 State 3
 2 4
 If "Other", specify

D. Years Requested 2004
 YYYY
 Range of Years to

H. What was outcome of request?

Request Filled

If "Other," Describe:

I. How was request "shipped?"

Phone

If "Other," Describe:

J. How was information provided?

Orally

If "Other," Describe:

K. Schedule regular updates?

RenewDate:

Office of Health Care Information Data Request Form

Find Track # Staff ID: Section Kind of Request GROUP DELETE ? ☐
 DO Health Data Section KHA GB

Tracking Number: 7490 nd Sequence # Request Received Date 3/10/2005
 Sequence Number: 13803 Other Due Date 3/21/2005
 Purpose of Request Research Legislative Testi Date Request Completed 7/8/2005
 Validation Possible? ☐ Yes ☐ No
 Inactive or Withdrawn Request ☐

Total Charges Am't. Waived \$0.00 Amount Due \$0.00 Invoice Number

Contact Information

AGENCY Planned Parenthood
 TITLE Ms [No Periods]
 FIRST NAME Sara
 LAST NAME London
 STREET1
 STREET2
 CITY
 STATE KS
 ZIP 5 ZIP 4
 PHONE PH EXT
 FAX
 EMAIL

Billing Information

AGENCY
 TITLE [No Periods]
 FIRST NAME
 LAST NAME
 STREET1
 STREET2
 CITY
 STATE
 ZIP 5 ZIP 4
 PHONE PH EXT
 FAX
 EMAIL

A. Source of Request Business
 List Other for #18:

B. Type of Data Requested
 1 Health Work Force 3
 2 4
 List Other for #23:

E. Data/Information Sources
 1 3
 2 4
 If National, List:
 If Other, List:

8. Health Work Force

C. Geographic Level Requested:

1 3
 2 4
 If "Other", specify

D. Years Requested
 YYYY
 Range of Years to

F. Time spent in hour 4 i.e., 15 minutes = .25 hours
 1 hour 15 minutes = 1.25

G. How Request was Received:
 If Other, List:

H. What was outcome of request? If "Other," Describe:

I. How was request "shipped?" If "Other," Describe:

J. How was information provided? If "Other," Describe:

K. Schedule regular updates? RenewDate:

Office of Health Care Information Data Request Form

Find Track # Staff ID: Section Kind of Request GROUP DELETE ? ☐

Tracking Number: nd Sequence # Request Received Date Validation Possible? ☐ Yes ☐ No
 Sequence Number: Other Due Date
 Purpose of Request legislative hearin Date Request Completed Inactive or Withdrawn Request ☐

Total Charges \$318.00 Am't. Waived \$318.00 Amount Due \$0.00 Invoice Number

Contact Information

AGENCY Planned Parenthood of Kansas & Mid-MD
 TITLE Ms ☐ [No Periods]
 FIRST NAME Sara
 LAST NAME London
 STREET1 4401 W 109th Street
 STREET2
 CITY Overland Park
 STATE KS
 ZIP 5 66211 ZIP 4
 PHONE 913-312-5100 PH EXT 227
 FAX
 EMAIL

Billing Information

AGENCY Planned Parenthood of Kansas & Mid-MD
 TITLE Ms ☐ [No Periods]
 FIRST NAME Sara
 LAST NAME London
 STREET1 4401 W 109th Street
 STREET2
 CITY Overland Park
 STATE KS
 ZIP 5 66211 ZIP 4
 PHONE 913-312-5100 PH EXT 227
 FAX
 EMAIL

A. Source of Request Business

List Other for #18:

B. Type of Data Requested

1 Hospital Discharge 3
 2 4

List Other for #23:

E. Data/Information Sources

1 Special Run 3
 2 4

If National, List:

If Other, List:

8. Health Work Force

F. Time spent in hour 6 i.e., 15 minutes = .25 hours
 1 hour 15 minutes = 1.25

G. How Request was Received: Electronic Mail

If Other, List:

C. Geographic Level Requested:

1 State 3
 2 4

If "Other", specify

D. Years Requested

YYYY

Range of Years 1995 to 2003

H. What was outcome of request?

Request Filled

If "Other," Describe:

I. How was request "shipped?"

E-Mail

If "Other," Describe:

J. How was information provided?

File

If "Other," Describe:

K. Schedule regular updates?

Not Scheduled

RenewDate:



COPY

KANSAS

RODERICK L. BREMBY, SECRETARY

KATHLEEN SEBELIUS, GOVERNOR

DEPARTMENT OF HEALTH AND ENVIRONMENT

December 28, 2004

Dear Provider:

Thank you for your efforts to promptly and accurately report induced terminations. While these reports are due at the end of calendar year 2004, our cut-off date for receiving and processing the 2004 forms is January 31, 2005. If you have any 2004 reports that have not been submitted, please submit them by January 31, 2005 to the address below:

Office of Health Care Information
Kansas Department of Health and Environment
Curtis State Office Building
1000 SW Jackson, Suite 130
Topeka, KS 66612-1354

As you know, the Center for Health and Environmental Statistics will implement a new vital statistics registration system on January 1, 2005. It will enable us to electronically collect ITOP data from you through a secure Internet connection. Concurrent with the implementation of the new data collection system we will implement the new ITOP reporting form. The way race, ethnicity, and ancestry are collected will change. More detailed choices are possible. Individuals will also be allowed to report they are more than one race. Education reporting will be different, merging the two box responses into a single category, which will be easier for persons to recognize. Statistical information about the ITOP has not been modified.

In an effort to aid you in the electronic submission of ITOP data, a worksheet copy of the new VS-213 form and other materials (see cover sheet) have been included. When you are running low on worksheet ITOP forms, please call our office at 785-296-8627 for more. None of these changes will affect reporting required under the Women's Right-to Know Act. VS-214 forms, "*Induced Termination of Pregnancy, Physician's Report on Number of Certifications Received*" still need to be mailed monthly to the above address by the physician performing the abortion.

Thank you for your cooperation. Should you have any questions about what you have reported to us, or the new system, contact Greg Crawford at 785-296-1531.

Sincerely,

Lorne A. Phillips, PhD
State Registrar and Director

Enc.

cc: Greg Crawford

c:\myfiles\word\abcutoffprov204.doc



K A N S A S

RODERICK L. BREMBY, SECRETARY

KATHLEEN SEBELIUS, GOVERNOR

DEPARTMENT OF HEALTH AND ENVIRONMENT

April 5, 2005

Dear Provider:

State law requires that physicians, hospitals, and ambulatory surgical centers report abortions to the Kansas Department of Health and Environment (KDHE). The Women's-Right-to-Know Act requires physicians, who perform abortions, to report to KDHE the number of certifications received. This report is a preliminary analysis of these data, collected by the KDHE Center for Health and Environmental Statistics.

In-state collection of 2004 abortion reports is complete. Other states have submitted information on 70 abortions performed on Kansas residents. Since other states may not collect information on all of the questions asked by Kansas, those answers are totaled as "not stated" with a footnote explanation. Because other states' data may continue to arrive, the *Kansas Annual Summary of Vital Statistics, 2004*, will contain the final abortion data analysis.

Also enclosed is a summary of this report.

Please feel free to contact me with any questions you have.

Sincerely,

A handwritten signature in dark ink, appearing to read "Greg Crawford", with a long horizontal flourish extending to the right.

Greg Crawford, Chief
Vital Statistics Data Analysis Section

Enclosure

FILE COPY

CENTER FOR HEALTH AND ENVIRONMENTAL STATISTICS

Office of Health Care Information

CURTIS STATE OFFICE BUILDING, 1000 SW JACKSON ST., STE. 130, TOPEKA, KS 66612-1368

Voice 785-296-8627 Fax 785-368-7118 <http://www.kdhe.state.ks.us/ches>